



# Negotiating for Results

This is a one-day workshop that provides you with an interactive approach to negotiations. The skills you acquire will help you in your role as mediator and negotiator as well as in your day-to-day responsibilities. You will be encouraged to focus on interests rather than positions, so you can develop relationships of mutual trust, fairness and respect for one another. This is a common-sense approach based upon developing a balanced and lasting partnership to solve workplace problems. You will learn and practice effective communication skills, problem-solving and consensus building, with the intention of turning face-to-face confrontation into side-by-side problem solving.

## How You will Benefit:

- Understand the benefits of good negotiating skills that take the interests of both parties into consideration.
- Have an increased ability to negotiate more effectively by turning face to face confrontation into side-by-side problem solving.
- Recognize that creating win-win solutions are the only sustainable solutions there are.
- Identify those techniques that will be most effective in stressful negotiation situations.
- Develop skills that take the interests of both parties into consideration.

## What You Will Cover:

- ▶ Mutual Gains Bargaining
- ▶ Basic Elements of Negotiation
- ▶ Criteria for Judging Negotiation Methods
- ▶ Mutual Gain Options
- ▶ Negotiation Essentials
- ▶ Challenges to Negotiating
- ▶ Fear
- ▶ Preparing for Negotiation
- ▶ Positional Bargaining
- ▶ ...and more

## What's Included?

- Instruction by an expert facilitator
- Small interactive classes
- Specialized manual and course materials
- Personalized certificate of completion

TIME: 9am – 4pm. FEES: \$2,000.00 onsite up to 12 people.  
\$300.00 per person offsite, plus applicable taxes. \*Prices  
and dates are subject to change.

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